



## Request for Applications

# Personal Protective Equipment (PPE) Mini-Grants for non-Ryan White Funded HIV/AIDS Organizations

Application Deadline: Friday, July 17, 2020

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### **Background**

The AIDS Funding Collaborative (AFC) strengthens the community's response to HIV/AIDS as a public/private partnership providing coordination, leadership, advocacy, and funding in Greater Cleveland. The AFC has been awarded funds from the Elton John AIDS Foundation (EJAF) COVID-19 Emergency Fund in order to "demonstrably mitigate the threat of COVID-19 on maintaining current levels of access or increasing access to HIV-related prevention, testing, care and treatment adherence services."

This initiative will support the community's capacity to provide HIV services. The AFC will utilize these funds to provide up to a total of \$25,000 in mini-grant awards for Cuyahoga County HIV/AIDS prevention and care organizations that are not currently funded through the Ryan White HIV/AIDS Program. The grant awards are intended to support the purchase and distribution of PPE to HIV service providers and community members.

### **Elton John AIDS Foundation**

The Elton John AIDS Foundation's mission is to end the AIDS epidemic. Throughout its history, the Elton John AIDS Foundation has prioritized support for the most vulnerable and the most likely to be left behind in the HIV/AIDS response. The Elton John AIDS Foundation's COVID-19 Emergency Fund supports community-based organizations to implement lifesaving interventions to help mitigate adverse effects of the COVID-19 pandemic on HIV response efforts for key population communities around the world. <https://ejaf.org/what-we-do/what-we-fund/covid19/>

### **Who May Apply**

Applicant agencies must:

- Be nonprofit, tax-exempt 501(c)(3) organizations or public agencies, or have a fiscal sponsor;
- Provide HIV services or engage in work that impacts a population affected by HIV/AIDS;
- Serve Cuyahoga County residents, as required by the regional funding parameters of the AFC's current funding partners.
- Not be funded by the Ryan White HIV/AIDS Program currently;

- Be willing to provide demographics of staff/ clients served with PPE (adolescents and young people; LGBTQ+; MSM; People who use drugs; Incarcerated Populations; sex workers);
- Provide final narrative and fiscal reports;
- Commit to sharing photos, case studies, or project testimonials (in the form of staff or client quotes) for use in EJAF communications about the PPE that was supported by this Fund.

Examples include:

- How PPE helped with re-starting HIV services that had been shut down;
- Other positive stories about how services were continued or modified during the shutdown;
- Photos of staff in PPE

Funded agencies will receive awards ranging from \$500–\$2,500, to substantially off-set the costs of procuring and distributing the PPE needed to successfully re-open after the Governor’s stay-at-home order. Funded agencies will be responsible for efficiently using their grant dollars to procure PPE. The AFC can provide referrals and support with vendors, including the Ohio Emergency PPE Maker’s Exchange. <https://repurposingproject.sharetribe.com/>

**Application Procedure:**

The application form can be found at [www.AIDSFundingCollaborative.org](http://www.AIDSFundingCollaborative.org) and should be submitted via email to [jpatterson@CommunitySolutions.com](mailto:jpatterson@CommunitySolutions.com), subject line “PPE Mini-Grant Application” **no later than Friday, July 17, 2020.**

Completed application forms must include responses to the following:

1. Briefly describe your organization. For individuals seeking support with a fiscal sponsor, please describe your relationship with the sponsoring organization;
2. Give an overview of the organization’s (or fiscally sponsored individual’s) HIV services/programming;
3. Estimated number of beneficiaries, using template attached;
4. Outlined line-item budget, using template attached.

**Review Process:**

AFC staff will review all applications submitted by the **deadline on Friday, July 17, 2020**, that meet the application and eligibility requirements and make funding recommendations. Final approval will be made by the AFC’s chairperson, with review by the AFC Advisory Committee. Applicants may be asked to provide additional information.

Funding recommendations will be based on the following criteria:

- Maximizing the use of the grant funds (e.g., number of people served);
- The scope and reach of the agency’s HIV programming/services; and
- The number and quality of applications received.

If the grant is approved, the applicant will receive an award letter describing specifics of the grant award and the grant period, and a Terms of Grant Agreement which must be signed by the agency’s executive director and chair or president of the Board of Directors. Once the AFC receives the signed Terms of Grant Agreement, a grant check will be issued.

**Reporting:**

As is the case with all AFC grantees, recipients of these grants are required to submit a brief report that describes the outcomes of the funded activity and fully documents expenditure of the grant funds. Details concerning the reporting requirements will be included in the Terms of Grant Agreement. Additionally, the AFC will reach out to support your efforts to submit PPE-related photos, testimonials, or case studies.

<b>Estimated Total Number of beneficiaries served through the project</b>	
<b>Beneficiary Type</b>	<b>Number of direct beneficiaries</b>
<b>Adolescents and young people</b>	
<b>LGBTQ+</b>	
<b>MSM</b>	
<b>People who use drugs</b>	
<b>Prison Populations</b>	
<b>Sex Workers</b>	
<b>Others</b>	

<b>Estimated Budget</b>			
<b>PPE Item</b>	<b>Estimated Price</b>	<b>Number Needed</b>	<b>Total Estimated Cost</b>
<b>Cloth masks</b>	<b>\$3 each</b>		
<b>Surgical masks</b>	<b>\$0.75 each</b>		
<b>Sanitizer</b>	<b>(price fluctuates)</b>		
<b>Disinfectant, wipes</b>	<b>(price fluctuates)</b>		
<b>Gloves</b>	<b>\$12 per box 100</b>		
<b>Estimated Total</b>			